

STANFORD UNIVERSITY
TRAFFIC AND PARKING CODE

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INTRODUCTION

Purpose

The provisions of this Stanford University Traffic and Parking Code, hereinafter referred to as Code, are adopted for the purpose of promoting safe and orderly movement of traffic and the safe and orderly parking of vehicles, bicycles and other wheeled devices within Stanford property.

Applications

The provisions of the California Vehicle Code are applicable within the boundaries of Stanford University and the Stanford Hospital & Clinics, hereinafter referred to as Stanford property. The university is located in an unincorporated section of Santa Clara County and extends beyond the borders of the city of Palo Alto. Stanford University and the Stanford Hospital & Clinics are private property and, therefore, are authorized by the State of California and County of Santa Clara to set forth policies relating to traffic and parking for any property currently owned and/or operated by the University and hospital, and any future acquisition of property to be owned by Stanford University or the Hospital.

Restrictions, Fines and Fees

Parking of motor vehicles and bicycles on the University is limited to specially designated areas as set forth in this Code. Fee permits are required as adopted and posted. Use of vehicles, bicycles and other wheeled devices around the pathways of Stanford University is subject to the permission of the University in accordance with this Traffic and Parking Code. Faculty, staff, students and visitors to the University agree to be bound to this Traffic and Parking Code in exchange for permission to park on campus and use wheeled devices around the pathways of Stanford University as permitted herein. Vehicles, bicycles or other wheeled devices parked in violation of the provisions of this Code are subject to fines, immobilization, towing and/or impounding.

Knowledge of Requirements and Restrictions

All persons who enter onto the University are expected to have knowledge of the provisions of the Stanford University Traffic and Parking Code and are subject to penalties for violations of such provisions. Participation in the parking program is at the discretion of Parking & Transportation Services. Suspension of parking privileges may result if circumstances are warranted.

Authority of Director of Public Safety

The Director of Public Safety, and/or his/her designee, shall have the power and duty, in accordance with this traffic and parking code and the Vehicle Code, to place and maintain or cause to be placed and maintained such traffic control devices as they deem necessary or appropriate to regulate traffic and driving, operating, stopping, standing and parking of vehicles, bicycles and other wheeled devices on Stanford University grounds. The Director of Public Safety may, on occasion and when deemed necessary, adjust speed limits different from those set forth herein for any area of the Stanford University grounds, provided that such speed limits shall be effective only when notice thereof is given by the posting of an appropriate traffic control device.

Records and Public Inspection

All current provisions of the Stanford University Traffic and Parking Code shall be maintained for public inspection at all times at the Stanford University Parking & Transportation Services Department (<http://transportation.stanford.edu>) and the Department of Public Safety (<http://www.stanford.edu/group/SUDPS/>)

Questions regarding provisions of the Traffic and Parking Code can be directed to:

- Parking & Transportation Services: (650) 723-9362
- Department of Public Safety: (650) 723-9633

Chapter 1: GENERAL PROVISIONS

Section 1.1 Authorities for Conditions and Regulations.

The Stanford University Traffic and Parking Code are promulgated by the President of the University and in accordance with authorization by the Board of Trustees of the Leland Stanford Junior University. The President of the University (or his or her designee) may change this Code or adopt such additional conditions and regulations as he or she may deem necessary or appropriate, pursuant to California Vehicle Code Section 21113. Furthermore, the University is private property and set authorities may cause the removal of vehicles, bicycles or other wheeled devices within the requirements set forth by appropriate laws and codes.

Section 1.2 Applicability of Vehicle Code.

Provisions of the California Vehicle Code are applicable on Stanford University properties pursuant to Section 21113 of the Vehicle Code.

Section 1.3 Saving Clause.

Should any of these Conditions and Regulations be for any reason held invalid, the invalidity thereof shall in no way affect any other Conditions and Regulations contained within this Code. Any such invalid conditions and regulations shall be wholly disregarded.

Section 1.4 Authorities of Deputy Sheriff.

It shall be the duty of Deputy Sheriffs to enforce on Stanford University grounds any and all of the provisions within this Code and the California Vehicle Code.

Section 1.5 Authority of Community Service Officers, Field Services Personnel, Public Safety Officers and Parking Enforcement Officers.

(1.5.1) Community Service Officers (CSOs), Field Services Personnel (FSPs) and Public Safety Officers (PSOs) employed by the Department of Public Safety shall have the authority to enforce on Stanford University Grounds within unincorporated Santa Clara County the provisions relating to stopping, standing and parking of vehicles, bicycles and wheeled devices contained in this Code and in the Vehicle Code.

(1.5.2) Parking Enforcement Officers (PEOs) employed by the City of Palo Alto shall have the authority to enforce on Stanford University Grounds within the territorial limits of the City of Palo Alto the provisions relating to stopping, standing and parking of vehicles and bicycles contained in this Code and in the Vehicle Code.

Section 1.6 Enforcement of Vehicle Regulations - Citations.

(1.6.1) The violation of any provision within this Code or of the Vehicle Code shall be cited under the appropriate Vehicle Code Section on a Santa Clara County, City of Palo Alto or other lawful and appropriate citation form.

(1.6.2) Violators shall be cited to the public authority with jurisdiction over the offense charged.

Section 1.7 Exemptions of Certain Vehicles from Regulations.

(1.7.1) The conditions and regulations regarding driving, operating, stopping, standing and parking shall not apply to any authorized emergency vehicle when such vehicle is operated in response to an emergency.

(1.7.2) The Director of Public Safety may adopt regulations temporarily exempting vehicles bearing special permits from certain conditions and regulations regarding driving, operating, stopping, standing and parking.

Section 1.8 Definitions.

Please See Appendix "A"

Chapter 2: VEHICLE OPERATION

Section 2.1 Violations of CVC.

(2.1.1) Any violation of this Chapter may be cited pursuant to the appropriate California Vehicle Code section and, if cited, shall be subject to all appropriate penalties. Violations involving University vehicles will be reported to the respective department supervisor responsible for use of the vehicle.

Section 2.2 Speed Limits.

- (2.2.1) Unless otherwise provided in this Chapter III, the speed limit on any roadway within Stanford University Grounds is twenty-five (25) miles per hour except for the following:
- (2.2.2) Escondido Village: Speed limit is twenty (20) miles per hour.
- (2.2.3) Parking Lot or Parking Structure: Speed limit is ten (10) miles per hour.
- (2.2.4) Pedestrian Zone: Speed limit is ten (10) miles per hour.
- (2.2.5) Serra Mall and The Oval: Speed limit is fifteen (15) miles per hour.

Section 2.3 Pedestrian and Restricted Access Zones.

- (2.3.1) No Motor Vehicle, motorcycle, motor driven cycle (scooter), moped or other gasoline powered cycle shall be operated, stopped, left standing or parked within a Pedestrian Zone or any other area not designated for the operation or parking of motor vehicles, with the following exceptions:
 - (a) Vehicles displaying Pedestrian Zone Permits, Pedestrian Zone Access Stickers, or Cart Permits;
 - (b) Emergency response vehicles;
 - (c) Postal vehicles;
 - (d) Vehicles associated with special events within the Zone, whose access is approved in advance by the Director of Parking & Transportation Services or Director of Public Safety.
 - (e) Access restrictions and permit requirements contained in Subsection (a) shall be in effect at all times.
- (2.3.2) Access to Pedestrian Zones (PZ) controlled by bollards or gates shall be gained only through designated entry points. No motor vehicle shall enter a PZ without an access card or code and proper permit. Only one (1) vehicle shall enter or exit any Pedestrian Zone at a time when driving through raised gate arms or gate arms in the “up” position, around bollards or other traffic control devices, or across landscaped or unpaved areas.
- (2.3.3) Access through control gates shall be gained only by use of keys, gate cards, or bollard control devices issued by Parking & Transportation Services or its designees.
- (2.3.4) Motor vehicles traveling through any Pedestrian Zone shall follow designated motor vehicle/cart routes and shall be operated in such a way as to not cause a hazard to or impede the movement of motor vehicles, pedestrians or bicycles.

- (2.3.5) Motor vehicles shall park only in designated cart or service areas as applicable, and shall park in such a way as to not cause a hazard to or impede pedestrians or bicycles. Motorized vehicles cannot park in landscaped areas, the inner courtyard of the Main Quad, covered arcades, sidewalks (or pathways parallel to a roadway), or block building entrances, stairways, disabled ramps, thoroughfares, dumpsters, fire hydrants, and water flow equipment.
- (2.3.6) When within any Pedestrian Zone, motor vehicles should yield to bicycles and pedestrians at all times.
- (2.3.7) Motor vehicles operating within any Pedestrian Zone shall exercise particular care for the safety of pedestrians and bicyclists, and shall come to a halt during periods of peak bicycle and pedestrian traffic. Such peak traffic periods include, but are not limited to, the following times on weekdays when classes are in session:
- 8:50-9:00 a.m.
 - 9:50-10:00 a.m.
 - 10:50-11:00 a.m.
 - 11:50-12:00 noon
 - 1:05-1:15 p.m.
 - 2:05-2:15 p.m.
 - 3:05-3:15 p.m.
- (2.3.8) Emergency vehicles are exempt from the halt requirement during peak periods when responding to emergency calls for service in the Pedestrian Zone.

Section 2.4 Reporting of Accidents.

- (2.4.1) The driver of any vehicle involved in an accident on Stanford University grounds resulting in death or injury to any person, damage to the property of any person or any damage to University-owned property shall, in addition to making any other reports required by the California Vehicle Code, within twenty-four (24) hours report such accident to the Department of Public Safety.

Chapter 3: VEHICLE PARKING

Section 3.1 Parking Prohibited Except in Conformance with this Code.

- (3.1.1) No vehicle shall be stopped, left standing or parked on Stanford property except in conformance with the Vehicle Code and with this Code.
- (3.1.2) This Chapter shall not apply to lands within residential leaseholds or within those parcels of land that are leased to other businesses or institutions.

Section 3.2 Parking Areas - Designation.

- (3.2.1) The Director of Public Safety or the Director of Parking & Transportation Services shall designate from time to time the various kinds of parking areas and shall place and maintain or cause to be placed and maintained such traffic control devices as they may deem necessary or appropriate to give notice of such parking areas. Such designations are subject to change.
- (3.2.2) No other person or entity may designate or restrict parking areas without the express consent of the Director of Public Safety or the Director of Parking & Transportation Services.
- (3.2.3) Any person driving, operating, stopping, standing or parking any vehicle shall obey the instructions of any traffic control device applicable thereto, unless otherwise directed by an authorized Officer, subject to the exceptions granted to an authorized emergency vehicle and those granted to vehicles bearing a special permit.

Section 3.3 Parking within Marked Space.

- (3.3.1) In parking areas where individual parking spaces are designated, every vehicle must be stopped, left standing or parked entirely within the traffic control devices marking a single parking space.
- (3.3.2) Oversized Vehicles: Oversized vehicles (vehicles that cannot fit within a single parking space) may not park on the campus without permission from the Director of Parking & Transportation Services and the Director of Public Safety, or their designee.

Section 3.4 Alleys, Fire Lanes and Landscaped Areas.

- (3.4.1) No vehicle shall be stopped, left standing or parked in alleys, adjacent to or blocking jump posts or bollards, or in marked fire control lanes unless. Emergency vehicles are exempt for this provision when performing first responder duties.
- (3.4.2) No vehicle shall be operated or parked in any median strip, landscaped area, unpaved area or any other area not specifically designated for parking. Emergency vehicles are exempt for this provision when performing first responder duties.

Section 3.5 Parking Areas – Use Thereof.

- (3.5.1) Parking areas designated for permit parking shall be used only by vehicles bearing the appropriate annual or temporary permit.
- (3.5.2) Parking areas designated with a time limit may be used by any vehicle not to exceed the period of time marked on the traffic control device giving notice of such parking area.
- (3.5.3) Motorcycles may park in designated Motorcycle Parking Areas with a Motorcycle permit, or in an "A" or "C" or Residence space with the appropriate "A", "C" or Residence permit.
- (3.5.4) Disabled Persons parking permits, placards, or license plates issued by any state are honored in legal parking spaces on campus outside of the Pedestrian Zone, to include marked disabled parking spaces, permit spaces (A, C, and residential permit spaces), and metered spaces.
- (3.5.5) Lodging in Vehicles
 - 1) Dwelling or lodging on campus in any motor vehicle, motor home, trailer, boat, or house car on the grounds and roadways of the University without written authorization or special permit from the Stanford Director of Public Safety and the Director of Parking & Transportation Services, or their designee, is prohibited.
 - 2) Overnight parking (midnight to 6:00 a.m.) of vehicles, motor homes trailers, boats, or house cars is prohibited on grounds and roadways of the university except in designated lots and with the corresponding parking permit issued by Parking & Transportation Services appropriately displayed.

Section 3.6 Parking Areas- Pedestrian Zone (PZ).

Stanford University's central Pedestrian Zone (PZ) has been established to create a safer central campus for pedestrians and cyclists, preserve facilities and minimize the disruption of university activities through the elimination of unnecessary vehicular traffic. All vehicles (including motorized carts) require authorization prior to accessing the PZ and must display the appropriate PZ permit while moving through or parking in the PZ. The following parking activities are not permitted in the PZ. First responder vehicles performing emergency services are exempt from this provision.

- (3.6.1) All vehicles cannot park on unpaved surfaces, such as landscaping or bark-covered areas.
- (3.6.2) All vehicles cannot block building entrances, stairways, disabled ramps or thoroughfares.
- (3.6.3) All vehicles, including electrical vehicles, cannot park in a cart charging station assigned to another department.

Section 3.7 Parking Areas - Hours of Enforcement.

- (3.7.1) The regulations governing Red, Yellow, White, Green, and Blue Zones shall be in effect at all times.
- (3.7.2) Unless otherwise provided on the applicable traffic control device, permit requirements for the following areas shall be in effect at all times:
 - (1) Areas designated solely for Resident Permits;
 - (2) Areas designated solely for "Special Permit Only" Permits;
 - (3) Spaces designated for use by Resident Fellows.
 - (4) Spaces designated for cart parking only.
- (3.7.3) Unless otherwise provided on the applicable parking control device, permit requirements for the following areas shall be in effect Monday through Friday from 6:00 AM to 4:00 PM, excluding holidays observed by Stanford University:
 - (1) Visitor Pay lots
 - (2) Green Zones and Time-limit Zones
 - (3) Areas designated for Commuter Permits
 - (4) Areas designated for shared use by Commuter and Resident Permits.
- (3.7.4) Parking meters shall be in effect Monday through Friday from 8:00 AM to 4:00 PM, excluding holidays observed by Stanford University.

Section 3.8 Storage of Vehicles.

- (3.8.1) No vehicle shall be stored without the express permission of the Director of Parking & Transportation Services or the Director of Public Safety, or their designees.
- (3.8.2) A vehicle will be considered stored under any of the following circumstances:
 - (1) The vehicle is parked in any Visitor Pay Parking or Commuter Permit area for more than 72 hours;
 - (2) The vehicle is parked in any Resident Student area while the Registered Permit Holder is not in residence.
 - (3) The vehicle is parked for more than 24 hours anywhere else on Stanford University grounds, except those streets within the faculty/staff residential area.
- (3.8.3) Issuance of a Stanford University parking permit for a vehicle shall in no way be considered as express or implied consent of Stanford University to any storage of the vehicle on Stanford University Grounds.

Section 3.9 Abandoned Vehicles.

(3.9.1) Any vehicle that is not in operable condition or stored without the express permission of the Director of Parking & Transportation Services or the Director of Public Safety shall be considered abandoned under the applicable section(s) of the Vehicle Code.

Section 3.10 Impounding of Vehicles.

(3.10.1) Any motor vehicle which does not maintain current vehicle registration or has five (5) outstanding parking citations may be impounded or booted at the owner's expense until such obligations are satisfied. The maximum number of unpaid/outstanding citations allowed before impounding/ booting shall be determined by the Director of Public Safety.

(3.10.2) Any motor vehicle parked within designated Tow-Away zones or Disabled Persons Parking zones may be impounded or booted at the owner's expense (except emergency vehicles).

(3.10.3) Any vehicle abandoned anywhere on Stanford property may be booted or removed and impounded at the owner's expense and if not claimed, disposed of by sale, junking or dismantling, in accordance with the provisions of the Vehicle Code (222651(k)). The process for declaring and removing an abandoned vehicle begins with the attachment of the 72-hour notice and ends with the 30-day minimum waiting period which commences upon towing of the vehicle. During this 30-day waiting period, efforts will be made to contact the registered owner of the vehicle in question to determine vehicle retrieval options. The vehicle will be disposed of pursuant to the methods described in this section at the conclusion of the 30-day waiting period if the vehicle remains unclaimed and/or the registered owner cannot be contacted or fails to respond to the abandoned vehicle notification.

Section 3.11 Temporary "No Parking" Signs (for Vehicles).

(3.11.1) The Director of Parking & Transportation Services or the Director of Public Safety, or his/her designee is authorized to erect or place temporary "No Parking" signs when necessary. No vehicle shall be parked or left in violation of such temporary restrictions.

Section 3.12 Vehicle Impound or Administrative Fee.

(3.12.1) A fee may be charged to the vehicle owner prior to the removal of a boot or other immobilizing device.

Chapter 4: PARKING PERMITS

A University parking permit entitles the registered permit holder(s) to park in any legal space designated for that permit type if a space is available and if the permit is properly displayed and the vehicle is parked in accordance with this Code. The permit is not a guarantee that a space will be available. Categories of University Parking Permits and eligibility are determined by the Director of Parking & Transportation Services.

A University Parking Permit may be revoked at any time by the Director of Parking & Transportation Services or his or her designee, at his or her discretion, provided that upon any such revocation a refund of the current value of the permit shall be paid to the registered permit holder(s).

Section 4.1 Registration and University Permit Required.

- (4.1.1) Every vehicle that is parked in a Permit Zone shall be registered with Parking & Transportation Services and shall display a valid University Permit, with the following exceptions:
- (1) Vehicles parked at parking meters, Green Zones or Loading Zones;
 - (2) Vehicles displaying valid Disabled Persons placards or plates issued by any State.
 - (3) Vehicles displaying government seals or license plates;
 - (4) Vehicles displaying the seal or logo of a department of Stanford University, Stanford University Hospital, or Lucile Packard Children's Hospital;
 - (5) Vehicles displaying one-day permits;
 - (6) Vehicles displaying temporary or special permits issued by Parking & Transportation Services or its designee.
- (4.1.2) Unless otherwise noted on the permit itself or in the instructions issued with the permit, permits must be affixed to the lower corner of the windshield on the driver's side, so as to be clearly visible from the front of the vehicle. Careful attention should be given to the area immediately around the permit to avoid placing something that partially or fully blocks it from view. For carts without windshields, the permit should be placed on the driver's side body of the cart, as close as possible to the approved windshield location.

Section 4.2 University Parking Permits - Ownership and Use.

(4.2.1) University Parking Permits are the sole property of Stanford University. They may be used only by the registered permit holder(s) and may not be sold or transferred.

(4.2.2) Use by anyone other than the registered permit holder(s) may be considered fraud or theft of services (excludes one-day permits).

(4.2.3) Anyone who intentionally gives false information to receive a parking permit or transportation benefit, or uses a lost, stolen, forged, altered, or counterfeited permit (including one-day permits) may lose his or her right to hold a parking permit or receive any other transportation benefit for a period to be determined by Parking & Transportation Services. Such a person may receive disciplinary action up to and including termination of employment or expulsion.

Section 4.3 Carpool Permits.

(4.3.1) Two or more employees or students who live outside the Permit Zone may qualify for a Carpool Permit that allows their vehicle to be parked in specially-designated carpool spaces.

(4.3.2) A holder of a Carpool permit may not simultaneously hold any other parking permit.

Section 4.4 Disabled Persons Parking Permits.

(4.4.1) Disabled Persons parking permits, placards, or license plates issued by any state are honored in legal parking spaces on campus outside of the Pedestrian Zone, to include marked disabled parking spaces, permit spaces (A, C, and residential permit spaces), and metered spaces.

(4.4.2) Use by anyone other than the registered placard holder or vehicle owner may be considered fraud or theft of services and be in violation of California Vehicle Sections 22507.8 - Unauthorized parking in a disabled parking space and 22511.56 - Misuse of Placard or Plate.

(4.4.3) Use by anyone other than the registered placard holder or vehicle owner, or use of a counterfeit placard, may lose his or her right to hold a parking permit or receive any other transportation benefit for a period to be determined by Parking & Transportation Services. Such a person may receive disciplinary action up to and including termination of employment or expulsion and be in violation of California Vehicle Sections 22507.8 - Unauthorized parking in a disabled parking space and 22511.56 - Misuse of Placard or Plate.

Section 4.5 Notification of Change of License Plates or Vehicle.

The holder of any University Parking Permit shall notify Parking & Transportation Services within one week of the issuance of new license plates for any vehicle on which the permit may be used.

Section 4.6 Disposition of Registered Vehicle.

If a vehicle bearing a University Parking Permit is sold, traded or otherwise disposed of or replaced in use, the Registered Permit Holder shall remove the permit in identifiable condition and return it to Parking & Transportation Services.

Chapter 5: BICYCLE EQUIPMENT AND OPERATION.

Section 5.1 Laws Applicable to Bicycle Use.

(5.1.1) Every person operating a bicycle on Stanford property has all of the responsibilities applicable to the operator of a vehicle and is subject to all sections applicable under Section 21200 of the California Vehicle Code. In this chapter "bicycle" also refers to motorized electric bicycle and motorized scooter.

(5.1.2) In consideration of being permitted to ride a bicycle on Stanford campus, every person operating a bicycle on Stanford property agrees to be bound by the provisions in the Code, including the provisions relating to the cutting of bicycle locks and impounding of bicycles stored in violation of the provisions in Chapter 6.

Section 5.2 Bicycle Equipment.

(5.2.1) All bicycles operated on Stanford property shall be equipped in accordance with the California Vehicle Code Section 21201.

(5.2.2) The owner of the bicycle, in violation of Vehicle Code Section 21201, may be issued a traffic citation to appear in the court having jurisdiction over the area where the offense was committed.

(5.2.3) If the traffic citation was issued by DPS personnel, the owner may participate in the University's Bicycle Safety / Citation Diversion Program.

Section 5.3 Bicycle Operation.

(5.3.1) All bicycles operated on Stanford property are subject to the provisions of the California Vehicle Code, Santa Clara County Ordinances or any Palo Alto City Ordinances. The operator of any bicycle may be issued a traffic citation to appear in the Court of

jurisdiction in accordance with the applicable California Vehicle Code or Santa Clara County Ordinance sections for violation of any such provisions.

- (5.3.2) Vehicle Code and County Ordinance sections applicable to the operation of bicycles also include but are not limited to those which pertain to safe speed, turning (hand) signals, right-of-way, stop signs and traffic signals.

Section 5.4 Excessive Speed.

- (5.4.1) No person shall operate a bicycle at a speed greater than is safe under existing conditions. Maximum speed limit in Pedestrian Zone is 10 mph, unless otherwise posted. Maximum speed limit in any parking lot or parking area is 10 mph, unless otherwise posted. Maximum speed limit in the “Oval” is 15 mph.

Section 5.5 Riding Bicycles.

- (5.5.1) No person shall operate a bicycle:
- a) On any pedestrian walk, ramp, mall, or patio where signs are posted indicating that bicycle riding is prohibited.
 - b) On any sidewalk where there is an adjacent, parallel roadway or bicycle path; such sidewalk need not be posted.
 - c) On any ramp established for the use of persons with disabilities.
 - d) On any landscaped area. For the purpose of this Section, a landscaped area shall be defined as any unpaved area that has been planted with grass, trees, or shrubbery or which has been graded or improved for purposes other than use by vehicular traffic including undeveloped fields and agricultural areas.
 - e) On any pedestrian corridor or in an arcade.
 - f) Inside any campus or hospital building.

Section 5.6 Traffic Circles.

- (5.6.1) No person operating a bicycle shall enter the center of a traffic circle. All traffic must follow the marked directional route displayed by either signs and or markings on the asphalt (21461a CVC).

Chapter 6: BICYCLE PARKING

Section 6.1 Bicycle Parking – Only Permitted in Designated Bicycle Parking Areas.

- (6.1.1) Bicycles shall be parked, stored or left on Stanford property only in areas specifically designated by the presence of racks or other devices designed for bicycle parking or when designated by the posting of signs indicating the space as a bicycle parking area. In this chapter "bicycle" also refers to motorized electric bicycle and motorized scooter.
- (6.1.2) Bicycle Parking Prohibited. No bicycle shall be parked, stored or left in any public area of the campus, except for designated parking areas. Bicycles stored in violation of Section 6_ may result in multiple code violations under both this Section 6.1 and the applicable following section.
- (6.1.3) All bicycles that are parked, stored or left in violation of this Section 6.1, are subject to impound and removal according to the provisions in Section 6.10.

Section 6.2 Blocking Entrances.

- (6.2.1) Exits Prohibited. No person shall park, store or leave a bicycle in such a manner as to block or otherwise impede normal entrance to or exit from any building on the University, including without limitation, by railings, ramps, stairs, or entranceways.
- (6.2.2) No bicycle shall be parked, stored or left in any arcade or within six feet of an entrance or exit (unless in a bicycle rack, parking device or marked bicycle space provided within that distance).

Section 6.3 Blocking Traffic.

- (6.3.1) No bicycle shall be parked, stored or left so as to block or impede the normal flow of pedestrian, bike, or vehicular traffic on any highway, roadway, street, alley, sidewalk, mall, arcade, patio, parking area or bicycle path on the University.

Section 6.4 Blocking Ramps, Stairways, Railings, and Curb Cuts Prohibited.

(6.4.1) No bicycle shall be parked, stored, or left so as to interfere with or impede the normal movement of disabled persons, pedestrians or bicyclists upon ramps, stairways, railings, or curb cuts.

Section 6.5 Red Zones and Fire Lanes.

(6.5.1) No bicycle shall be parked, stored or left on any street, highway, roadway, mall, alley, bicycle path or parking area in an area adjacent to a curb or cement device that is painted red, or any fire lane.

Section 6.6 Parking Prohibited on Lawns or other Landscaped Areas.

(6.6.1) No bicycle shall be parked, stored or left on any lawn, landscaped, or bark-covered area (except in those areas designated as a bicycle parking area by the presence of racks or other parking devices or signs indicating the area as a bicycle parking area). Bicycles parked in designated parking zones may not extend into landscaped areas.

Section 6.7 Locking to Unauthorized Objects.

(6.7.1) No bicycle shall be chained or otherwise locked, or attached to any handrail, tree, shrubbery, door, signpost, lamp, telephone pole, lamppost, fence, or other object not designed, maintained, or designated for the purpose of securing bicycles.

Section 6.8 Storing and Parking of Bicycles Inside Buildings (Limitations).

(6.8.1) No bicycle shall be parked, stored or left in any lobby, hallway or room of any building unless said area is specifically designated for bicycle parking. This section is not intended to prohibit the storing or parking of a bicycle in an area by any person to which the area or room has been assigned as that person's office or residence, e.g., a residence hall room or apartment. Use of any assigned area for bicycle parking or storage may be restricted for the safety of those who frequent the building or area.

Section 6.9 Unauthorized Bike Storage Prohibited.

(6.9.1) Bicycles shall be parked only in designated areas located on campus. Bicycles *will not* obstruct walkways, railings, doorways or ramps intended for use by pedestrians or people with disabilities. Improperly parked bikes may be removed and impounded by the Department of Public Safety and/or Parking and Transportation Services. If left unattended, a bicycle may be tagged as abandoned with a warning notice by the Department of Public Safety. If the bicycle is not removed within fourteen days from the time the notice was attached, the Department of Public Safety will impound it if attempts

to contact the licensee are unsuccessful. This abatement process is performed in student living areas and other areas of campus on an ongoing basis.

Section 6.10 Removal or Impounding of Bicycles.

- (6.10.1) Public Safety or Parking & Transportation Services are authorized to move, relocate, immobilize or impound any bicycle: whenever a bicycle a) is found in violation of a section of this Code; b) appears to be abandoned as evidenced by signs of disuse or neglect, as determined by an authorized University official; or c) has been reported as lost or stolen to any law enforcement agency.
- (6.10.2) Any University personnel authorized to impound bicycles may remove the securing mechanism using whatever reasonable means are necessary to impound the bicycle. University personnel are authorized to remove and impound a bicycle in this manner and the University shall not be liable to the owner of the securing device or the owner of the bicycle for the cost of repair or replacement of such securing device.
- (6.10.3) Removal or Alteration of Obstructing Bike Part. Whenever any bicycle is found in violation of a section in this Code, any University personnel authorized to enforce bicycle parking may use whatever reasonable means necessary to move, alter or remove any part or component of the bicycle when it interferes or impedes the normal movement of bicycles, or persons with disabilities or other pedestrians. University personnel so authorized to perform such action shall not be liable to the owner for the cost of repair or replacement of such parts or components.
- (6.10.3) Removal of Locks and Locking Devices. Locks or locking devices left on parking racks, bicycle lockers, or parking devices not securing a bicycle, or left attached to any handrail, tree, shrubbery, door, signpost, lamp or lamppost, telephone pole, fence or other object not maintained or designated for the purpose of securing bicycles may be removed by authorized University personnel. University personnel so authorized and the University shall not be liable to the owner of the securing device for the cost of repair or replacement of such securing device. :

Section 6.11 Bicycle Impound Administrative Fee.

- (6.11.1) Any bicycle impounded pursuant to any section of this Chapter shall be stored in a secure facility designated for such purpose. An administrative fee may be charged to the owner prior to the release of any impounded bicycle. Any bicycle being released must be properly licensed prior to the release, unless the owner or his designee can show reasonable proof that the bicycle will not be operated in or on University grounds.

Section 6.12 Unauthorized Storage Prohibited.

(6.12.1) No bicycle shall be parked, stored, or left at any residence hall bicycle parking area between the end of spring quarter and the beginning of fall quarter unless its owner is a current resident or employee at the residence hall where the bicycle is located.

Section 6.13 Temporary "No Parking" Signs (for Bicycles).

(6.13.1) The Director of Parking & Transportation Services or the Director of Public Safety is authorized to erect or place temporary "No Parking" signs when necessary. No bicycle shall be parked or left in violation of such temporary restrictions.

Section 6.14 Reserved Bicycle Parking Facilities.

(6.14.1) Bicycle parking in any reserved bicycle parking device, locker, or other reserved facility is limited to bicycles registered to the person to whom the space is assigned.

Section 6.15 Non-reserved Bicycle Parking Lockers.

(6.15.1) No bicycle shall be parked in any non-reserved bicycle parking locker for any period of time in excess of the posted time limit.

Section 6.16 Securing Unoccupied Non-reserved Bicycle Parking Lockers.

(6.16.1) No unoccupied non-reserved bicycle parking locker may be secured with a lock.

Section 6.17 Appropriate Use of Non-reserved Bicycle Parking Lockers.

(6.17.1) Non-reserved bicycle parking lockers shall be used for the short-term parking of bicycles only.

Chapter 7: BICYCLE LICENSING

Section 7.1 Licensing of Bicycles Required.

(7.1.1) All bicycles used, stored, parked or operated on Stanford property shall be licensed with a valid California bicycle license. Every bicycle must display a valid state-issued sticker imprinted "California Bicycle License" including a unique registration number and a valid state-issued renewal sticker imprinted "California License Renewal" and "Date of Expiration Dec. 31, 20XX" indicating a current registration and including a unique registration number. In this chapter "bicycle" also refers to motorized electric bicycle and motorized scooter.

Note: Proof of ownership may be required to register and license a bicycle.

Section 7.2 Impounding of Unlicensed Bicycles.

(7.2.1) Department of Public Safety and Parking & Transportation Services are authorized to impound unlicensed bicycles or bicycles with expired licenses and remove them to an area designated for storage. Bicycles so impounded may be recovered only upon proof of ownership satisfactory to the authorized university officials and after required fees are paid. No bicycle shall be released unless it is licensed in accordance with Section 6.1. Unclaimed bicycles, which have been impounded because they were unlicensed or impounded for violation of parking regulations set forth in this Code, shall be held for a minimum of 90 days at which time the owners shall be presumed to have relinquished their legal title. Such bicycles shall be sold without reserve, donated to local charity, or disposed of by other means. The same disposition shall be applied to bicycles which remain unclaimed after storage with Parking & Transportation Services and to stolen bicycles which have been recovered by Public Safety if said bicycles remain unclaimed for a period of 90 days. Notices will be sent as soon as practicable whenever possible to the registered owners of all bicycles removed to a storage area.

Section 7.3 Displaying Of Bicycle Licenses.

(7.3.1) Bicycle licenses and renewal stickers shall be displayed on the front of the seat tube of the bicycle frame consistent with the guidelines outlined in the California Vehicle Code.

Chapter 8: ROLLER SKATES, SKATEBOARDS & WHEELED DEVICES

Section 8.1 Prohibited Areas.

- (8.1.1) On Stanford property it shall be unlawful for any person to skate, ride or propel roller - skates, in-line skates or similar devices on or within any:
- (a) Building;
 - (b) Courtyard;
 - (c) Parking garage (structure);
 - (d) Entryway;
 - (e) Tennis court;
 - (f) Construction site;
 - (g) Stairway, railing, wall, fountain, bench or any other outdoor structure or furnishing not intended for travel;
 - (h) Arcade

Section 8.2 Acrobatic Skating/Skateboarding.

- (8.2.1) Acrobatic skating and skateboarding is prohibited on Stanford property.

Section 8.3 Reckless Skating/ Skateboarding.

- (8.3.1) It shall be unlawful for any person to skate, ride or propel roller skates, in-line skates or similar devices on Stanford property within Santa Clara County, in the following manner:
- (a) Perform any tricks, stunts, any form of acrobatic actions or other actions that are likely to cause injury or damage property;
 - (b) Travel at a speed greater than is reasonable and prudent having due regard for the pedestrian or vehicle traffic, width of the sidewalk or roadway, and in no event at a speed which endangers the safety of persons, animals or property;
 - (c) Impede or interfere with the flow of vehicular traffic;
 - (d) Fail to yield to all pedestrians on sidewalks or roadways, including at or in marked or unmarked crosswalks;
 - (e) Fail to obey all stop signs, traffic signals, yield signs and other such traffic control devices;

- (f) Suddenly leave a curb or other place of safety and travel into the path of a vehicle which is so close as to constitute an immediate hazard;
- (g) Hitch rides by holding or attaching oneself to any vehicle or other motive device, or allow a person to hitch a ride on any vehicle or motive device.

Section 8.4 Motorized Skateboard.

(8.4.1) It shall be unlawful for any person to operate or ride a motorized skateboard on Stanford property (21968 CVC).

(8.5.1) It shall be unlawful for any person to operate or ride a motorized wheeled device on Stanford property (21968 CVC).

Appendix “A”

Section 1.8 Definitions:

Unless the provision or context otherwise requires, these definitions shall govern the construction and application of this code:

- (1.8.1) **Acrobatic Skating.** Acrobatic skating occurs when all wheels of a skateboard, or of both skates, are simultaneously out of contact with the ground during skating and skateboarding.
- (1.8.2) **Arcade.** A covered walkway/pathway that is used as a pedestrian corridor intended for pedestrians only.
- (1.8.3) **Bicycle.** A bicycle is a device upon which any person may ride, propelled exclusively by human power through a belt, chain, or gears, and having one or more wheels. For purposes of this code, a motorized electric bicycle is also a bicycle.
- (1.8.4) **Bicycle License.** Any distinctively colored license distributed by the State of California for attachment to a bicycle, which has a specific expiration date and is numbered for reference to files which contain the name and address of the bicycle owner and the description of the bicycle, including the bicycle serial number.
- (1.8.5) **Bicycle Parking Area.** Any area designed, designated and maintained exclusively for the parking of bicycles which is readily identifiable by the presence of bicycle parking racks, slots, pods, or other convenience designed for that purpose and/or any other area distinctively posted for the express purpose of providing bicycle parking.
- (1.8.6) **Bicycle Lane.** A portion of a roadway which has been designated by striping, pavement markings, or signing, for the preferential or exclusive use of bicyclists.
- (1.8.7) **Bicycle Path.** A pathway constructed for bicyclists that is separated from motorized vehicular traffic by an open space or barrier. These pathways may also be shared by pedestrians.
- (1.8.8) **Blue Zone.** A "Blue Zone" is a parking area restricted for use by vehicles displaying a valid Disabled Person's placard or license plate.
- (1.8.9) **Booting.** Application of a locking device intended to immobilize a vehicle, bicycle, or other wheeled device.
- (1.8.10) **Community Service Officer (CSO).** "Community Service Officers" are non-sworn personnel who perform security, parking enforcement and traffic control functions for the Department of Public Safety on the grounds of Stanford University.

- (1.8.11) **Commuter Permit.** A "Commuter Permit" is a parking permit intended for use of faculty, staff, and students other than Resident Students and others who commute to campus on a regular basis.
- (1.8.12) **Compact Space.** Space restricted for use by only those vehicles that can fit within the established space marking, and is identified by the presence of a posted sign and/or "Compact" space marking.
- (1.8.13) **Crosswalk.** A crosswalk is either (a) that portion of a roadway included within the prolongation or connection of the boundary lines of sidewalks at intersections where the intersecting roadways meet at approximately right angles, except the prolongation of such lines from an alley across a street or (b) any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface. There shall not be a crosswalk where signs have been placed indicating no crossing.
- (1.8.14) **Designated Parking Areas.** Areas which may be identified by the presence of signs, curb markings, parking space markings, or other similar devices commonly used to indicate motor vehicle parking spaces or bicycle parking areas.
- (1.8.15) **Department of Public Safety.** The "Department of Public Safety" is the Stanford University Department of Public Safety (SUDPS). SUDPS is a multi-service agency providing law enforcement, security, safety, crime prevention, and emergency services on the Stanford campus 24 hours a day, 7 days a week.
- (1.8.16) **Deputy Sheriff.** A "Deputy Sheriff" is any person employed by the Stanford University Department of Public Safety who has full law enforcement powers to make arrests, enforce all applicable federal, state, and local laws and provide any other services pursuant to section 830.6 of the California Penal Code.
- (1.8.17) **Director of Parking & Transportation Services.** The "Director of Parking & Transportation Services" is the Director of the Stanford University Parking & Transportation Services Office, or his or her designee.
- (1.8.18) **Director of Public Safety.** The "Director of Public Safety" is the Director of the Stanford University Department of Public Safety, or his or her designee.
- (1.8.19) **Emergency Zone.** A curbside required for use by emergency vehicles only and designated by red paint, stenciling and/or signage.
- (1.8.20) **Escondido Village.** Permit zone bounded by Olmsted and Escondido Roads.
- (1.8.21) **Field Services Personnel (FSP).** "Field Service Personnel" greet guests and provide information to visitors and monitor trails of the Stanford Foothills. The FSP's are under SUDPS jurisdiction and perform parking enforcement and traffic control duties.

- (1.8.22) **Fire Lane.** An access roadway for Fire Department vehicles, not less than 20 feet wide, marked with a red curb and/or bounded by an 8” wide red line, marked as “No Parking at Anytime” or posted with “Fire Lane – No Parking” signs.
- (1.8.23) **Green Zone.** Green curbing indicates time-limit parking.
- (1.8.24) **Impound.** The confiscation and storage of a motor vehicle or a bicycle in a location designated by the Director of Public Safety or Director of Parking & Transportation Services.
- (1.8.25) **Impounding/Booting Administrative Fee.** A charge for services rendered in towing and storing or booting a motor vehicle or bicycle pursuant to this Code, pending recovery by its owner.
- (1.8.26) **Landscaped Areas.** Any unpaved area that has been planted with grass, or ornamental trees or shrubbery or which has been graded or improved for purposes other than vehicle parking including undeveloped fields and agricultural areas, bark covered and decomposed granite areas, or any paved or brick patio area.
- (1.8.27) **Loading Zone.** A "Loading Zone" is an area designated by yellow curbing or signage, where stopping is allowed only for the purpose of loading or unloading passengers or freight for the time specified. “Loading Zones” may be restricted to “Commercial Plates Only”.
- (1.8.28) **Motor-Driven Cycle.** A "motor-driven cycle" is any motorcycle with a motor that displaces less than 150 cubic centimeters. A motor-driven cycle does not include a motorized bicycle, as defined in the following definition.
- (1.8.29) **Motorized Bicycle.** A "motorized bicycle" or "moped" is any two-wheeled or three-wheeled device having fully operative pedals for propulsion by human power, or having no pedals if powered solely by electrical energy, and an automatic transmission and a motor which produces less than two (2) gross brake horsepower and is capable of propelling the device a maximum speed of not more than 30 miles per hour on level ground.
- (1.8.30) **Motorized Electric Bicycle.** A "motorized electric bicycle" is a device that has fully operative pedals for propulsion by human power and has an electric motor that meets all of the following requirements:
- a) Has a power output of not more than 1000 watts.
 - b) Is incapable of propelling the device at a speed of more than 20 miles per hour on level ground.
 - c) Is incapable of further increasing the speed of the device when human power is used to propel the motorized bicycle faster than 20 miles per hour.

- (1.8.31) **Motor Vehicle.** A "Motor Vehicle" is a vehicle which is self-propelled, including a motorcycle, motor scooter, moped, low speed vehicle (LSV), or golf cart. "Motor Vehicle" does not include a self-propelled wheelchair, invalid tricycle, motorized quadricycle or golf cart when operated by or on behalf of a person who, by reason of physical disability, is otherwise unable to move about as a pedestrian.
- (1.8.32) **Motorcycle Parking Area.** A "Motorcycle Parking Area" is an area for parking motorcycles, motor scooters, or mopeds.
- (1.8.33) **Motorized Wheeled Device.** A "motorized wheeled device" is a device with two or more wheels designed to be ridden upon or attached to a person and may be propelled with a motor. This definition includes but is not limited to gasoline and electrically powered scooters, skateboards, inline skates, Segways, and similar devices. It does not include licensed motor vehicles, motorized bicycles, motor driven cycles, motorized electric bicycles, motorized scooters, and devices designed for use by persons with physical disabilities.
- (1.8.34) **Motorized Quadricycle and Motorized Tricycle.** A "motorized quadricycle" is a four-wheeled device, and a "motorized tricycle" is a three-wheeled device, designed to carry not more than two persons, including the driver, and having either an electric motor or a motor with an automatic transmission developing less than two gross brake horsepower and capable of propelling the device a maximum speed of not more than 30 miles per hour on level ground. The device shall be utilized only by a person who by reason of physical disability is otherwise unable to move about as a pedestrian.
- (1.8.35) **Motorized Scooter.** A "motorized scooter" is any two-wheeled device that has handlebars, is designed to be stood or sat upon by the operator, and is powered by an electric motor that is capable of propelling the device with or without human propulsion. For purposes of this section, a motor driven cycle, motorized bicycle, motorized electric bicycle, or a motorized wheeled device as defined in this section is not a motorized scooter.
- (1.8.36) **Oversized Vehicle.** An oversized vehicle is a vehicle that cannot fit within a single marked parking space.
- (1.8.37) **Parking Enforcement Officer (PEO).** A "Parking Enforcement Officer" is a member of the City of Palo Alto Police Department who enforces parking regulations on the grounds of Stanford University and the Hospital, within the territorial limits of the City of Palo Alto.
- (1.8.38) **Park or Parking.** To stop or allow to stand, any vehicle including a bicycle, whether occupied or not.

- (1.8.39) **Pedestrian.**
- a) A "pedestrian" is any person who is afoot or who is using a means of conveyance propelled by human power other than a bicycle.
 - b) "Pedestrian" includes any person who is operating a self-propelled wheelchair, invalid tricycle, or motorized quadricycle and, by reason of physical disability, is otherwise unable to move about as a pedestrian.
- (1.8.40) **Pedestrian Walk.** Any sidewalk, walkway, or arcade, not intended for use by vehicles, bicycles, inline skates, or skateboards.
- (1.8.41) **Pedestrian Corridor.** A specially marked walkway intended for the sole use of persons traveling afoot or persons with physical disabilities operating self-propelled wheelchairs, tricycles, and/or motorized quadricycles.
- (1.8.42) **Pedestrian Zone.** A "Pedestrian Zone" or "Vehicle Exclusion Area" is an area in which motor vehicle traffic is banned except for emergency vehicles and service and other vehicles specifically authorized by the Director of Public Safety or the Director of Parking & Transportation Services and bearing the appropriate permit.
- (1.8.43) **Permit Zone.** The "Permit Zone" is the area of Stanford property where University parking permits are required, outside of the Pedestrian Zone.
- (1.8.44) **Prohibited Parking.** Restriction which may be designated and identified by the presence of signs prohibiting any vehicle, including a bicycle, whether occupied or not, to stop or park.
- (1.8.45) **Public Safety Officer (PSO).** Are non-sworn members of the Stanford Department of Public Safety who perform security, parking enforcement, traffic control functions and functions as assigned for SUDPS on the grounds of Stanford University.
- (1.8.46) **Reckless Skateboarding/Skating.** Reckless skateboarding/skating occurs when such activity may pose a significant risk of injury to another person, damage to University facilities, or damage to another person's property.
- (1.8.47) **Red Zone.** Red curbing indicates that no stopping, standing or parking is permitted.
- (1.8.48) **Registered Permit Holder(s).** A "Registered Permit Holder" is a person to whom a parking permit has been issued by Parking & Transportation Services.
- (1.8.49) **Resident Permit.** A "Resident Permit" is a permit intended for use by Resident Students.
- (1.8.50) **Resident Student.** A "Resident Student" is a registered student or his or her spouse or domestic partner whose residence is located within a Permit Zone.

- (1.8.51) **Restricted Space.** Spaces which may be designated and identified by the presence of posted signs, curb markings, parking space markings or other similar devices commonly used to indicate motor vehicle parking spaces.
- (1.8.52) **Roadway.** That portion of a highway improved, designed, or ordinarily used for vehicular travel. A highway is a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular or bicycle travel. Roadway includes streets and parking facilities.
- (1.8.53) **Segway.** A two-wheeled, self-balancing electrical device used for personal transport. These devices may be used on campus by persons with mobility related disabilities after securing a permit from Parking & Transportation Services.
- (1.8.54) **Sidewalk.** Is that portion of a highway, other than the roadway, set apart by curbs, barriers, markings or other delineation for pedestrian travel (CVC 555).
- (1.8.55) **Skating.** To propel one's self along on roller skates, inline skates, a skateboard or any similar device.
- (1.8.56) **Space Markings.** Lines designating the boundaries of a parking stall or space within which vehicles are required to park.
- (1.8.57) **Service Vehicle.** A "Service Vehicle" is any Motor Vehicle owned by the University or any other entity used for service, delivery or other business on Stanford University Grounds.
- (1.8.58) **Stanford University Grounds.** "Stanford University Grounds" are all the properties owned by Leland Stanford Junior University in the Counties of Santa Clara and San Mateo, including such properties lying within incorporated cities.
- (1.8.59) **Traffic.** Pedestrians, ridden animals, vehicles, bicycles and other conveyances either singularly or together, while using any highway or roadway for the purpose of travel.
- (1.8.60) **Traffic Control Device.** A "Traffic Control Device" is any sign, signal, marking, or device consistent with Section 21400 of the Vehicle Code, placed or erected for the purpose of regulating, warning or guiding traffic.
- (1.8.61) **Parking & Transportation Services.** "Parking & Transportation Services" is the Stanford University Parking & Transportation Services Office.
- (1.8.62) **University Parking Permit.** A "University Parking Permit" is any parking permit issued by Parking & Transportation Services to faculty, staff, students and others.
- (1.8.63) **Vehicle.** A device by which a person or property may be moved, propelled or drawn upon a highway, except a device moved by human power.

(1.8.64) **Violation.** The doing of any act forbidden or the failure to perform any act required by this Code or the California Vehicle Code.

(1.8.65) **Vehicle Code.** "Vehicle Code" means the California Vehicle Code.

(1.8.66) **Vehicle Exclusion Area.** See "Pedestrian Zone".

(1.8.67) **Walkway/pathway.** A path, trail, route or way consisting of a paved or unpaved area that is intended for pedestrian use.

(1.8.68) **White Zone.** White curbing indicates a restricted parking area as specified by curb stenciling or signage (e.g. Service/University Vehicle parking or a passenger loading/unloading area, only (no standing)).

(1.8.69) **Yellow Zone.** Yellow curbing indicates a Loading Zone.