

## Can Stanford human subject, animal subject or human stem cell studies be conducted at non-Stanford facilities?

Yes, when the following steps are taken:

- 1- **Note:** a contract or agreement may need to be established with Research Management Group (RMG), Office of Sponsored Research (OSR) or Industrial Contracts Office (ICO), depending on the work, materials, funding, etc. proposed.
  
- 2- **Mark the appropriate sections in eProtocol**
  - To add a collaborating site in a new protocol: include all non-Stanford research locations (e.g., UCSF, Josman Labs, etc.):
    - ✓ IRB: *General Checklist* → *Collaborating Institutions*
    - ✓ APLAC: *Are You Using?* → *Collaboration with Another Institution*
    - ✓ SCRO: *Project Locations*
  - To add a collaborating site to an approved protocol: submit an eProtocol modification and follow instructions above
  
- 3- **Attach the following documents (as applicable):**
  - Current IRB/IACUC/SCRO or Ethics Committee approval letters from all collaborating sites if Stanford is providing scientific direction, funding to the project, or issuing a subaward
  - For Human Subjects and Human Stem Cells:
    - ✓ Federalwide Assurance - FWA#, when federal funds are being paid to the non-Stanford site (even if the non-Stanford site is outside the USA)
    - ✓ Other documentation, as deemed necessary
  - For Animal Subjects:
    - ✓ Assurance# when federal funds are being paid to the non-Stanford site (even if the non-Stanford site is outside the USA)
    - ✓ USDA license registration number if USDA-covered species are involved
    - ✓ Certificate of Registration from the State of California for certain studies
    - ✓ Other documentation, as deemed necessary

For human subject or human stem cell protocol questions, contact [irbeducation@lists.stanford.edu](mailto:irbeducation@lists.stanford.edu)

For animal subject protocol questions, contact [valerie.fratus@stanford.edu](mailto:valerie.fratus@stanford.edu)